| 2024-2025 Faculty Research Grant Application Face Page | | |
| --- | --- | --- |
|  | | |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Academic Appt: \_\_\_\_9-Month \_\_\_\_12-Month |
| Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Date of Initial UNC Charlotte Appointment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Application for \_\_\_\_\_New Assistant Professor (*see eligibility guidelines*) \_\_\_\_Continuing Faculty | | |
| Email Address: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Is this a joint proposal? \_\_\_\_\_Yes \_\_\_\_\_No (*If yes, provide information for co-investigator)* | | |
| Co-Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Academic Appt: \_\_\_\_9-Month \_\_\_\_12-Month |
| Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Date of Initial UNC Charlotte Appointment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Email Address: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Indicate (X) the subcommittee you want to review your proposal. Choose only one. | | |
| \_\_\_\_\_\_\_\_\_\_\_ | Arts and Humanities | |
| \_\_\_\_\_\_\_\_\_\_\_ | Science, Technology, Engineering, Mathematics | |
| \_\_\_\_\_\_\_\_\_\_\_ | Social Sciences, Business, Health, Education | |
| Title of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Is this a resubmission? \_\_\_\_\_ Yes \_\_\_\_\_ No  Does this project overlap with existing funded work? If yes, describe the overlap in your Project Description. \_\_\_\_Yes \_\_\_\_\_No  Briefly describe the expected outcomes for this project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| If this proposal involves research with any subject or substance that requires review by a designated individual, office or committee, please check (X) as applicable. | | |
| \_\_\_\_\_ | Human Subjects | |
| \_\_\_\_\_ | Animal Subjects | |
| \_\_\_\_\_ | Radioactive Materials | |
| \_\_\_\_\_ | Biological Hazards (viruses, recombinant DNA, etc.) | |
| \_\_\_\_\_ | Chemical Hazards | |
| Does this project include foreign travel? \_\_\_\_\_Yes \_\_\_\_\_\_No | | |

# Project Description

*Sections A-E are restricted to a total of* ***five double-spaced******pages*** *with* ***12-pt. type.***  *Section F (Works Cited/References) is limited to* ***one page*** *and may be single-spaced with 11-pt type. All pages should have* ***1" margins.***

**A. Introduction**

**B. Significance**

**C. Objectives**

**D. Methods or Steps**

1. **Method of Dissemination**
2. **Work Plan with Start and End Dates for Project Milestones**
3. **Works Cited/References**

# Justification for Collaboration

***Required for joint proposals. Limited to one double-spaced page in 12-pt type.***

*Justify the need for collaboration, and explain clearly how the expertise of each faculty member is necessary to the project****.***

# 2024-2025 FRG Program

# Budget Request Option 1

# January 15, 2024, to May 31, 2024

***BUDGET:*** *Request by budget category. Joint proposers must select one PI to be the lead and one department to receive this allocation.*

Lead Principal Investigator:

Principal Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Allocate operating budget to Department of

|  |  |  |
| --- | --- | --- |
| **Fiscal Year One (January 15, 2024 to May 31, 2024)** | | |
| PI Stipend | Paid directly from DR on May 15, 2024 |  |
| Co-I Stipend | Paid directly from DR on May 15, 2024 |  |
| 911250 | Graduate Student Salaries |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student (Undergraduate or Graduate) Temporary Wages |  |
| 915900 | Non-student Temporary Wages |  |
| 920000 | Honorarium (Individual(s) not with UNCC) |  |
| 921160 | Participant Incentives |  |
| 925000 | Domestic Travel |  |
| 926000 | Foreign Travel |  |
| 928000 | Communication and/or Printing |  |
| 930000 | Supplies |  |
| 942000 | Computing Equipment |  |
| 944000 | Educational Equipment |  |
| 951000 | Other Contracted Services |  |
| **Year One Subtotal** | |  |

Lead Principal Investigator:

Principal Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Allocate operating budget to Department of

|  |  |  |
| --- | --- | --- |
| **Fiscal Year Two (July 1, 2024 to May 31, 2025)** | | |
| PI Stipend | Paid directly from DR on May 15, 2025 |  |
| Co-I Stipend | Paid directly from DR on May 15, 2025 |  |
| 911250 | Graduate Student Salaries |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student (Undergraduate or Graduate) Temporary Wages |  |
| 915900 | Non-student Temporary Wages (see PD-17) |  |
| 920000 | Honorarium (Individual(s) not with UNCC) |  |
| 921160 | Participant Incentives |  |
| 925000 | Domestic Travel |  |
| 926000 | Foreign Travel |  |
| 928000 | Communication and/or Printing |  |
| 930000 | Supplies |  |
| 942000 | Computing Equipment |  |
| 944000 | Educational Equipment |  |
| 951000 | Other Contracted Services |  |
| **Year Two Subtotal** | |  |
| **Total Funds Requested (Year One + Year Two)** | |  |

# 2024-2025 FRG Program

# Budget Request Option 2

# July 1, 2024 to December 31, 2025

***BUDGET:*** *Request by budget category. Joint proposers must select one PI to be the lead and one department to receive this allocation.*

Lead Principal Investigator:

Principal Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Allocate operating budget to Department of

|  |  |  |
| --- | --- | --- |
| **Fiscal Year One (July 1, 2024 to May 31, 2025)** | | |
| PI Stipend | Paid directly from DR on May 15, 2025 |  |
| Co-I Stipend | Paid directly from DR on May 15, 2025 |  |
| 911250 | Graduate Student Salaries |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student (Undergraduate or Graduate) Temporary Wages |  |
| 915900 | Non-student Temporary Wages |  |
| 920000 | Honorarium (Individual(s) not with UNCC) |  |
| 921160 | Participant Incentives |  |
| 925000 | Domestic Travel |  |
| 926000 | Foreign Travel |  |
| 928000 | Communication and/or Printing |  |
| 930000 | Supplies |  |
| 942000 | Computing Equipment |  |
| 944000 | Educational Equipment |  |
| 951000 | Other Contracted Services |  |
| **Year One Subtotal** | |  |

Lead Principal Investigator:

Principal Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Investigator 800#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Allocate operating budget to Department of

|  |  |  |
| --- | --- | --- |
| **Fiscal Year Two (July 1, 2025 to December 31, 2025)** | | |
| 911250 | Graduate Student Salaries |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student (Undergraduate or Graduate) Temporary Wages |  |
| 915900 | Non-student Temporary Wages (see PD-17) |  |
| 920000 | Honorarium (Individual(s) not with UNCC) |  |
| 921160 | Participant Incentives |  |
| 925000 | Domestic Travel |  |
| 926000 | Foreign Travel |  |
| 928000 | Communication and/or Printing |  |
| 930000 | Supplies |  |
| 942000 | Computing Equipment |  |
| 944000 | Educational Equipment |  |
| 951000 | Other Contracted Services |  |
| **Year Two Subtotal** | |  |
| **Total Funds Requested (Year One + Year Two)** | |  |

# Budget Justification

*Include a detailed budget with narrative justification. For faculty stipends, list each faculty member who is to receive a stipend. FRG funds may* ***not*** *be used for the following:*

* *Academic-year release time or reduced teaching loads*
* *Travel primarily to attend seminars, symposia, professional meetings for the purpose of disseminating the results of the research*
* *Projects related primarily to teaching and/or administrative functions (See SOTL grants)*
* *Projects conducted primarily to produce financial reward for the investigator*
* *Production costs for books related primarily to page charges and illustrations.*
* *Computers (expected through departmental funds)*
* *Professional transcription services*
* *Food*

# Biographical Sketch

**(L*imit to two pages for each investigator.*)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | | | | |
| Rank: |  | | | | |
| Department: | | |  | | |
| College: | |  | | | |
| Phone: |  | | | Email: |  |

***Education****:*

List degree, institution, and dates (highest degree first)

|  |  |  |
| --- | --- | --- |
| **Degree** | **Institution** | **Dates** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Papers presented at meetings (selected):***

List formal papers presented at professional meetings in chronological order. Supply full bibliographical reference for abstracts.

***Publications (selected):***

List books or papers published in professional journals in chronological order. Supply full bibliographical references. (Do not list abstracts here.)

***Follow the format:***

Author. Date. Title.

Author. Date. Title. Source. Volume. Pages.

Author. Date. Pages in Edited Volume. Book Title. Publisher

***Exhibitions, performances, musical compositions, and other work in the Fine Arts:***

Include a chronological listing, citing complete information regarding most significant publications, performances, art exhibits, poetry readings, etc.

***Note: Indicate with (\*) the books, articles, presentations, exhibitions, etc. that resulted from all previous UNC Charlotte Faculty Grant Programs.***

# Efforts to Secure External Funding (1-page limit)

*Describe your efforts to secure external funding for research, creative activity, or service (including development, training, evaluation, etc.) during the last five years by listing each proposal during that period, including the date, title, agency and whether you were the PI or a co-PI. (If your list is too long to fit on a single page, limit your description to the last three years of proposal activity.) Indicate the amount of the grant and if it was approved, funded, or is currently under review. Include a description of your plans to seek external funding in the next two years, either related to this proposal or in another area. Seeking external funding for this and/or other projects is an expectation of the University.*

# Progress Report

# Previous FRG Awards and Progress Report

*List all UNC Charlotte Faculty Research Grants Received in the last five years.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*Provide a brief progress report/ final report for your last UNC Charlotte Faculty Research Grant. Include a list of any publications that resulted from that project. This report is required. It is not sufficient to say that you submitted a final report--you must summarize the final report here.*