
Policy 50.5: Tuition Remission for Graduate Students Supported by Sponsored Awards

<i>Effective Date:</i>	July 1, 2012
<i>Last Updated:</i>	September 11, 2024
<i>Responsible Office:</i>	Office of Sponsored Projects Administration (OSPA)
<i>Contact:</i>	Post Award Management

Reason for Policy

In conjunction with 2 CFR 200 (Uniform Guidance), tuition remission and other forms of compensation may be allowable provided the individual's participation in the research meets the criteria of 2 CFR 200

Policy Statement

All sponsored budget requests that include graduate assistantship salary must also include full tuition and fees at the current in-state rate, unless disallowed by the sponsoring agency. Tuition at the out-of-state rate may be requested. Some awards may only request partial salary for graduate students rather than full nine-month support, and the cost of tuition and fees can be prorated accordingly in the proposal.

If the sponsor's awarded budget includes tuition and fees, the tuition and fees must be charged to the sponsor for graduate student(s) assigned to the project.

Procedures

For resident and non-resident graduate students, a tuition award is made by completing the [online Student Educational Award Form](#). Please be aware that the student is responsible for any taxable income that may result from the award. Since the electronic copy does not allow for signatures and only serves as a confirmation, it is necessary that the original printed copy, which should contain a four-digit identifier, is kept on file in the appropriate departmental office. The original printed copy must be signed by the student as well as the individual responsible for the fund.

The Financial Aid office will verify the student's credit hours and/or tuition aid package. After Financial Aid approval, the award will be forwarded to Student Accounts. Tuition awards will be applied directly to the student's account; positive account balances will be refunded. **The submitter of the Student Educational Award Form must ensure that the submitted tuition award has been fully approved and received by the student.** Status of any pending award processed electronically can be checked by logging into the [Student Educational Award Report](#).

Exclusions/Exceptions

College deans approve proposals, and they can elect to exclude tuition expenses in the proposal at their discretion. If tuition is excluded from a proposal where the sponsor would have allowed it, another fund must be charged for the in-state tuition amount. GASP will not pay tuition in this instance.

Failure to Comply

N/A.

Related Information

[2 CFR 200 Uniform Guidance](#)
[UNC Charlotte Graduate School](#)