

2025-2026 Faculty Research Grant Application Face Page

Name: _____

Rank: _____ Academic Appt: ____ 9-Month ____ 12-Month

Department: _____

Date of Initial UNC Charlotte Appointment: _____

Application for ____ New Assistant Professor (*see eligibility guidelines*) ____ Continuing Faculty

Email Address: _____

Is this a joint proposal? ____ Yes ____ No (*If yes, provide information for co-investigator*)

Co-Investigator: _____

Rank: _____ Academic Appt: ____ 9-Month ____ 12-Month

Department: _____

Date of Initial UNC Charlotte Appointment: _____

Email Address: _____

Indicate (X) the subcommittee you want to review your proposal. Choose only one.

_____ Arts and Humanities

_____ Science, Technology, Engineering, Mathematics

_____ Social Sciences, Business, Health, Education

Title of Project: _____

Is this a resubmission? ____ Yes ____ No

Does this project overlap with existing funded work? If yes, describe the overlap in your Project Description. ____ Yes ____ No

Briefly describe the expected outcomes for this project

If this proposal involves research with any subject or substance that requires review by a designated individual, office or committee, please check (X) as applicable.

_____ Human Subjects

_____ Animal Subjects

_____ Radioactive Materials

_____ Biological Hazards (viruses, recombinant DNA, etc.)

_____ Chemical Hazards

Does this project include foreign travel? ____ Yes ____ No

Project Description

*Sections A-F are restricted to a total of **five double-spaced pages with 12-pt. type.** Section G (Works Cited/References) is limited to **one page** and may be single-spaced with 11-pt type. All pages should have **1" margins.***

A. Introduction

B. Significance

C. Objectives

D. Methods or Steps

E. Method of Dissemination

F. Work Plan with Start and End Dates for Project Milestones

G. Works Cited/References

Justification for Collaboration

Required for joint proposals. Limited to one double-spaced page in 12-pt type. Justify the need for collaboration, and explain clearly how the expertise of each faculty member is necessary to the project.

**2025-2026 FRG Program
Budget Request Option 1
January 15, 2025, to May 31, 2026**

BUDGET: Request by budget category. Joint proposers must select one PI to be the lead and one department to receive this allocation.

Lead Principal Investigator: _____

Principal Investigator 800#: _____

Co-Investigator: _____

Co-Investigator 800#: _____

Allocate operating budget to Department of _____

Fiscal Year One (January 15, 2025 to May 31, 2025)		
PI Stipend	Paid directly from DR on May 15, 2025	
Co-I Stipend	Paid directly from DR on May 15, 2025	
911250	Graduate Student Salaries	
911300	Special Pay to Faculty other than Grantee	
915000	Student (Undergraduate or Graduate) Temporary Wages	
915900	Non-student Temporary Wages	
920000	Honorarium (Individual(s) not with UNCC)	
921160	Participant Incentives	
925000	Domestic Travel	
926000	Foreign Travel	
928000	Communication and/or Printing	
930000	Supplies	
942000	Computing Equipment	
944000	Educational Equipment	
951000	Other Contracted Services	
Year One Subtotal		

Lead Principal Investigator: _____

Principal Investigator 800#: _____

Co-Investigator: _____

Co-Investigator 800#: _____

Allocate operating budget to Department of _____

Fiscal Year Two (July 1, 2025 to May 31, 2026)		
PI Stipend	Paid directly from DR on May 15, 2025	
Co-I Stipend	Paid directly from DR on May 15, 2025	
911250	Graduate Student Salaries	
911300	Special Pay to Faculty other than Grantee	
915000	Student (Undergraduate or Graduate) Temporary Wages	
915900	Non-student Temporary Wages (see PD-17)	
920000	Honorarium (Individual(s) not with UNCC)	
921160	Participant Incentives	
925000	Domestic Travel	
926000	Foreign Travel	
928000	Communication and/or Printing	
930000	Supplies	
942000	Computing Equipment	
944000	Educational Equipment	
951000	Other Contracted Services	
Year Two Subtotal		
Total Funds Requested (Year One + Year Two)		

**2025-2026 FRG Program
Budget Request Option 2
July 1, 2025 to December 31, 2026**

BUDGET: Request by budget category. Joint proposers must select one PI to be the lead and one department to receive this allocation.

Lead Principal Investigator: _____

Principal Investigator 800#: _____

Co-Investigator: _____

Co-Investigator 800#: _____

Allocate operating budget to Department of _____

Fiscal Year One (July 1, 2025 to May 31, 2026)		
PI Stipend	Paid directly from DR on May 15, 2025	
Co-I Stipend	Paid directly from DR on May 15, 2025	
911250	Graduate Student Salaries	
911300	Special Pay to Faculty other than Grantee	
915000	Student (Undergraduate or Graduate) Temporary Wages	
915900	Non-student Temporary Wages	
920000	Honorarium (Individual(s) not with UNCC)	
921160	Participant Incentives	
925000	Domestic Travel	
926000	Foreign Travel	
928000	Communication and/or Printing	
930000	Supplies	
942000	Computing Equipment	
944000	Educational Equipment	
951000	Other Contracted Services	
Year One Subtotal		

Lead Principal Investigator: _____

Principal Investigator 800#: _____

Co-Investigator: _____

Co-Investigator 800#: _____

Allocate operating budget to Department of _____

Fiscal Year Two (July 1, 2026 to December 31, 2026)		
911250	Graduate Student Salaries	
911300	Special Pay to Faculty other than Grantee	
915000	Student (Undergraduate or Graduate) Temporary Wages	
915900	Non-student Temporary Wages (see PD-17)	
920000	Honorarium (Individual(s) not with UNCC)	
921160	Participant Incentives	
925000	Domestic Travel	
926000	Foreign Travel	
928000	Communication and/or Printing	
930000	Supplies	
942000	Computing Equipment	
944000	Educational Equipment	
951000	Other Contracted Services	
Year Two Subtotal		
Total Funds Requested (Year One + Year Two)		

Budget Justification

*Include a detailed budget with narrative justification. For faculty stipends, list each faculty member who is to receive a stipend. FRG funds may **not** be used for the following:*

- *Academic-year release time or reduced teaching loads*
- *Travel primarily to attend seminars, symposia, professional meetings for the purpose of disseminating the results of the research*
- *Projects related primarily to teaching and/or administrative functions (See SOTL grants)*
- *Projects conducted primarily to produce financial reward for the investigator*
- *Production costs for books related primarily to page charges and illustrations.*
- *Computers (expected through departmental funds)*
- *Professional transcription services*
- *Food*

Biographical Sketch

(Limit to two pages for each investigator.)

Name:			
Rank:			
Department:			
College:			
Phone:		Email:	

Education:

List degree, institution, and dates (highest degree first)

Degree	Institution	Dates

Papers presented at meetings (selected):

List formal papers presented at professional meetings in chronological order. Supply full bibliographical reference for abstracts.

1.

Publications (selected):

List books or papers published in professional journals in chronological order. Supply full bibliographical references. (Do not list abstracts here.)

Follow the format:

Author. Date. Title.

Author. Date. Title. Source. Volume. Pages.

Author. Date. Pages in Edited Volume. Book Title. Publisher

1.

Exhibitions, performances, musical compositions, and other work in the Fine Arts:

Include a chronological listing, citing complete information regarding most significant publications, performances, art exhibits, poetry readings, etc.

Note: Indicate with (*) the books, articles, presentations, exhibitions, etc. that resulted from all previous UNC Charlotte Faculty Grant Programs.

Efforts to Secure External Funding (1-page limit)

Describe your efforts to secure external funding for research, creative activity, or service (including development, training, evaluation, etc.) during the last five years by listing each proposal during that period, including the date, title, agency and whether you were the PI or a co-PI. (If your list is too long to fit on a single page, limit your description to the last three years of proposal activity.) Indicate the amount of the grant and if it was approved, funded, or is currently under review. Include a description of your plans to seek external funding in the next two years, either related to this proposal or in another area. Seeking external funding for this and/or other projects is an expectation of the University.

Progress Report
Previous FRG Awards and Progress Report

List all UNC Charlotte Faculty Research Grants Received in the last five years.

Provide a brief progress report/ final report for your last UNC Charlotte Faculty Research Grant. Include a list of any publications that resulted from that project. This report is required. It is not sufficient to say that you submitted a final report--you must summarize the final report here.